



16th September 2020

Dear Parents/Carers

Although it has been a very busy start to the school year I have managed to visit each of the schools in our Multi-Academy Trust. I have thoroughly enjoyed the visits and it has been lovely seeing each setting spring to life after what has been a challenging year for everyone connected with TEAM. It is clear to see that the Multi-Academy Trust possesses five fantastic schools, all of which, are situated in a very beautiful part of the world. I made sure I took the chance to visit each class so I could introduce myself to the children and very briefly talk to them about my role, my family and my interests. Whilst walking around the schools it became clear that our teachers and staff have all been working extremely hard to ensure that the children have a safe, enjoyable and organised start to the school year.

With this in mind, our top priority here at TEAM is to ensure that we keep everyone safe by following government guidelines. As you can imagine this is a monumental task and one that we take very seriously indeed. Many hours have been spent working through our control measures for each school and if you would like to see them you will find them on the individual websites. Like every school in the country we are regularly reviewing our measures in order to ensure our provision is the best it can possibly be.

As we are starting a new school year, I thought I would take the opportunity to remind you of some key information listed in the most recent government guidance regarding the coronavirus. With the winter months fast approaching it is important that we are all clear about the key symptoms and key information linked with the virus.



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Mr Ian Thomas – Executive Headteacher

COMPANY REGISTRATION NUMBER 8110847



Public Health England Guidance

Symptoms of coronavirus are:

- High temperature (37.8c or above/ feeling hot to touch on your chest or back) and/or
- New continuous cough (a new cough where you keep on coughing. This means coughing a lot for more than an hour or three or more episodes of coughing in a day) and /or
- A loss of, or change in, normal sense of taste or smell (anosmia)

Issue	Home	School
Development of Covid-19 symptoms	<ol style="list-style-type: none"> 1. If you or your child have any coronavirus symptoms you should stay at home for 10 days and members of your household should isolate for 14 days 2. Do not go to a GP surgery, pharmacy or hospital unless it is an emergency 3. In an emergency dial 999 4. Book at test as soon as possible <p><i>Below are the steps, in order, that should be followed to secure a test:</i></p> <ul style="list-style-type: none"> • Individuals should only get tested if they have symptoms of coronavirus as described above. • Parents or carers of children attending school or school staff with symptoms of coronavirus should book a test as normal via the government website or by calling 119. • If they are unable to book a local testing slot then: <ol style="list-style-type: none"> a. Individuals should complete the appropriate forms by following the links below: <ul style="list-style-type: none"> • Children under the age of 5: Urgent Referral Form - Under 5's • School aged Children (5-18): School Aged Children • NHS/Health/Care workers: NHS/Health/Care Professionals • All other individuals: Urgent Referral Form - Adults 	<ul style="list-style-type: none"> • In school if a child or member of staff becomes symptomatic with either a persistent cough, high temperature or loss of taste / smell immediately we will remove them to the designated safe space • Parents will be informed to collect the child and their siblings as soon as possible. • Parents to inform their school office of any cases where a test has been undertaken. • School admin teams to telephone parents for updates over the period the child is away from school. • School Leaders to ensure that staff and other adults do not come into the school if they have coronavirus (COVID-19) symptoms or have tested positive in at least the last 10 days. • Staff and other adults to be sent home if they develop symptoms during the school to reduce the risk in schools and further drive down transmission of coronavirus (COVID-19).
What will happen and what to do if	<ol style="list-style-type: none"> 1. If your test shows you have coronavirus, you will be contacted by text, email or phone and will be 	<ul style="list-style-type: none"> • If the result comes back as negative your child could still have another virus, such as a cold or flu – in which case it is still best



<p>your test shows you have coronavirus</p>	<p>asked to provide information about the people you have been close to recently. After 10 days if you still have a high temperature, you must stay home and away from people until you feel better.</p> <p>2. After 10 days if you only have a cough and/or loss of sense of taste or smell you don't have to stay home and away from people any more Everyone else you share your house with must still stay home because they might have caught the virus but not be showing symptoms yet</p> <p>3. They must stay at home for 14 days from the first day you felt poorly even if they feel well</p>	<p>to avoid contact with other people until they are feeling better and well enough to come to school.</p> <ul style="list-style-type: none"> • If the result is positive please ensure you telephone the school office immediately. • Once notified of a positive result the school will contact the local health protection team. • The health protection team will work with schools in this situation to guide them through the actions they need to take. Based on the advice from the health protection team, <i>schools must send home those people who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious.</i> • After the 10 day isolation period please contact the school to discuss how the pupil can be reintegrated safely to school.
<p>What to do if someone you share your home with has Covid-19 symptoms</p>	<p>1. If someone you share your home with has signs of coronavirus you should stay at home for 14 days This is whether you have coronavirus symptoms or not If you then start to have coronavirus symptoms yourself, you should stay at home and not meet up with other people for 10 days from when your symptoms started</p>	

Further information is available at <https://www.nhs.uk/conditions/coronavirus-covid-19/>



Coronavirus or Cold?

The challenge for all parents at present is knowing whether to send their child into school if they wake up in the morning feeling unwell. If this happens, you know your child better than anyone and it is essential that you make the decision as to whether you want them to stay at home. If your child is showing coronavirus symptoms then following the procedures listed on the table above is vital. If you find they have a runny nose, sore throat or mild cold they can come to school as normal and we will keep a close eye on them as the day progresses in order to keep everyone safe.

As you can imagine the Senior Leadership team and I are busy planning for lots of different scenarios and it is clear to see from the national and local news that some schools have already been disrupted due to Covid-19. With this in mind, at TEAM Multi-Academy Trust we also have to be prepared for potential disruptions if staff members have to self-isolate or there are confirmed cases of Covid-19 across the Trust. We would ask that during this time you continue to work closely with us so we can decide on the right course of action when problems arise and that we have up to date contact information for you at all times.

Thank you for your continued support and patience,

Best wishes

A handwritten signature in black ink, appearing to read 'Ian Thomas'.

Ian Thomas

CEO