

Devon County Council School Safeguarding Audit

Page 2: School Information

Q1. School Name:

Pilton Bluecoat Junior Academy

Q2. DfE Number:

878/ 3451

Q3. Name of Head Teacher:

Paul Mulligan

Q4. Type of School

Academy

Q5. Is your school part of a MAT or Federation?

Yes

If yes, please list all schools with DfE numbers

Brayford 878/2230 High Bickington 878/3062 Umberleigh 878/2248 Witheridge 878/3068

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Q6. Designated Senior Lead for Safeguarding (DSL) - Name:

Rhian Nicholas

Q7. Designated Senior Lead for Safeguarding - E-mail address:

ceo@team-mat.org.uk

Q8. Designated Senior Lead for Safeguarding - Date of last Level 3 training:

* 08/11/2016

Q9. Deputy to cover DSL - Name:

Ian Thomas

Q10. Deputy to cover DSL - E-mail address:

ithomas@piltonbluecoat.devon.sch.uk

Q11. Deputy to cover DSL - Date of last Level 3 training:

* 08/11/2016

Q12. Deputy to cover DSL - Name:

Ann Gregory

Q13. Deputy to cover DSL - E-mail address:

agregory@piltonbluecoat.devon.sch.uk

Q14. Deputy to cover DSL - Date of last Level 3 training:

* 21/11/2017

Q15. Do you have more deputies to cover DSL?

	Name:	E-mail Address:	Date of last Level 3 training:
1	Rob Norton	head@high-bickington-primary.devon.sch.uk	21/11/2017
2	Chris Holding	cholding@witheridge.devon.sch.uk	25/05/2017
3	Corrinne Smith	csmith@piltonbluecoat.devon.sch.uk	09/12/2015
4	Holly Laurence	hlaurence@piltonbluecoat.devon.sch.uk	22/01/2015

Q16. Please provide us with an up-to-date emergency contact/s for use in MASH by education and Children's Services staff to access information during school holidays

Name: Rhian Nicholas

Contact Number: 07791190160

Q17. Alternative Emergency MASH contact details:

	Name:	Contact Number:
1	Caroline Tucker	01271345952
2	-	-

Q18. Name of Safeguarding Governor:

Susan Davies

Q19. Safeguarding Governor - Type of CP training attended:

Babcock

Q20. Safeguarding Governor - Date CP training attended:(We would expect this to be every 2 years)

* 13/03/2017

Q24. Clerk to Governors:

Name: Verity Lunn

E-mail Address: clerk@team-mat.org.uk

Q25. Designated teacher for Children in Care:

Name: Rhian Nicholas

E-mail Address: ceo@team-mat.org.uk

Q26. Designated teacher for Young Carers:

Name: Rhian Nicholas

E-mail Address: ceo@team-mat.org.uk

Q27. Are all staff/volunteers and visitors aware of the key safeguarding personnel?

Yes

How do you know?

Safeguarding notice board in entrance at each academy site.

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All staff and volunteers have read and understood "Keeping Children Safe in Education (KCSiE) Part 1"

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Induction meeting for all staff on appointment

Q28. Is this recorded on the Single Central Record? (this is not a statutory requirement)

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Yes. Recently reviewed by OfSTED, compliance manager and safeguarding governor.

Q29. The Child Protection policy meets statutory requirements, contains up to date information and references, clearly sets out what staff should do if they have a concern about a pupil and reflects the individual procedures within the setting.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Linked to LA policy.

Q30. The Child Protection policy is available on the website.

Yes

Web address
www.teamacademytrust.com

Q31. When was the Child Protection Policy last reviewed?

* 24/05/2017

Q32. The school has a Staff Code of Conduct policy which includes safer working practices.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Published to staff and signed off.

Q33. Allegations management and whistleblowing procedures are known to all.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Part of induction process for all staff and part of CP training.

Q34. All safeguarding policies are made available to parents in an accessible format.

Yes

Q35. The school has signed and returned the Children, Young People and Families Alliance updated Working Practice Agreement issued in May 2017. Letter from Jo Olsson May 2017 Working Practice Agreement

Yes

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Q36. All staff and volunteers are recruited following KCSiE statutory guidance and school leaders check whether new teachers have been prohibited from teaching. If you are an Academy or Free school, you have complied with s128 and s130 of KCSiE.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Induction process and managed by Trust Business manager as part of personnel procedure. Strategies confirmed by compliance manager.

Q37. School leaders routinely check that the single central record is compliant with the latest statutory guidance.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Actioned regularly by compliance manager and safeguarding governor as part of termly audit.

Q38. The school maintains a record of evidence that 'safer recruitment' questions have been asked at all interviews.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Actioned regularly by compliance manager and safeguarding governor as part of termly audit. Interview questions kept in staff files.

Q39. The school routinely ask for two references prior to interview for each appointment and there is a system in place to chase missing references.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
All references filed in personnel files. Any missing covered by manage letter of reference and signed by CEO.

Q40. The school has written confirmation from all agencies that appropriate checks have been carried out.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Held in paper evidence of SCR and audited by compliance manager.

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Q41. All staff/volunteers/other adults in school undertake appropriate and up-to-date training and have regular refreshers.

Yes

What format does this training take?
Linked to Babcock provision and in house using external materials.

Q42. How is the effectiveness and impact of training evaluated?

High levels of awareness amongst all staff. Systems are regularly monitored. Recent OfSTED described safeguarding as effective and relentless.

Q43. All new staff and volunteers receive an induction which includes information on the school's safeguarding procedures.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Carried out by business manager and linked to staff handbooks for each school.

Q44. Staff are clear about how to raise safeguarding concerns.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:

Well defined through comprehensive training and regular revisits at staff and governing body meetings.

Q45. Temporary staff and visitors are made aware of the school's safeguarding arrangements and their responsibilities.

Yes

How?

Through a comprehensive induction process linked to safeguarding and child protection.

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Q46. The school notifies the LA/Babcock LDP of all children removed from the school roll.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:

As part of our normal administrative procedure. Also, child followed up at receiving school.

Q47. How many children have been removed from the school roll in the last 12 months (1 September 2016 to 31 August 2017)?

32

Q48. If you are an independent school or setting, do you notify the LA of all admissions and deletions from the school roll, other than at normal transition times?

No

Please give evidence to support your response or explain why you have answered No/In Part:

Not applicable

Q49. The school notifies the LA of children on part-time timetables (Annex R).

Yes

Please give evidence to support your response or explain why you have answered No/In Part

Through normal admin process and school census report.

Q50. How many children are on part-time timetables (Annex R) in the last 12 months (1 September 2016 to 31 August 2017)?

2

Q51. The school is compliant with its statutory duty to prevent the radicalisation of its pupils, in line with the HM Government's Prevent Duty Guidance for England and Wales.

Yes

Please describe how:

Prevent/RAP training in place for key personnel including Trustees (face to face training). Most teaching staff completed on-line training

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Q52. All governors have received training to help them understand their role in safeguarding.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
External Babcock provider.

Q53. Governors have been trained in safer recruitment.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Sufficient governors to ensure representation on interview panels.

Q54. How many governors have been trained in safer recruitment in the last 12 months (1 September 2016 to 31 August 2017)?

1

Q55. The Governing Body review the impact of all policies and procedures that form part of the school's safeguarding framework.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Through Trustee sub-committees and monitoring visits to individual schools.

Q56. The DSL meets on a termly basis with the Designated Governor for Safeguarding to monitor and evaluate safeguarding data and themes.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Termly review with Head of School and CEO. Reports tabled at Trustees meetings.

Q57. The Head teacher or the DSL report annually to the governing body on the effectiveness of safeguarding procedures.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Audit shared with Trustees and tabled at full Trustee meeting for discussion.

Q58. There is a clear system of first hand monitoring, ensuring that the school is supported, appropriately challenged and key actions and decisions reviewed.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Regular data review and face to face visits by CEO and safeguarding Trustee.

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Q59. Are all risk assessments in place and regularly updated?

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Reviewed by compliance manager and updated appropriately for changes in circumstances and new events. Head of school revisit at relevant times.

Q60. Number of bullying incidents recorded in the past 12 months (1 September 2016 to 31 August 2017)

0

Q61. How many racist incidents in the last 12 months (1 September 2016 to 31 August 2017)?

0

Q62. How many relate to homophobic or LGBT (1 September 2016 to 31 August 2017)?

0

Q63. All incidents of positive handling are recorded and Individual Behaviour Plans are in place.

No

Please give evidence to support your response or explain why you have answered No/In Part
Positive handling training taking place in December. Recording not consistent across the Trust and an area for development.

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Q64. CP records are stored securely and separately from pupil records and comply with data protection.

Yes

Please give evidence to support your response or explain why you have answered No/In Part
Locked in secure cabinet with limited access for senior staff.

Q65. All CP files contain core data, a chronology, genogram and records of actions taken, as a minimum.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
In line with Babcock training and advice.

Q66. All individual safeguarding files are passed appropriately to the receiving school, college or education setting on transition.

Yes

Please give evidence to support your response or explain why you have answered No/In Part
Copies kept in host school with original passed to transition setting through senior staff.

Q67. Does the school use an electronic recording system?

No

Which software do you use?

not applicable

Q68. All allegations against staff are recorded.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:

None during current's head's tenure.

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Q69. The school is meeting the minimum expectations in relation to CSE (e.g. a named lead, annual CSE awareness raising training, evidence of monitoring by the Governing Body, CSE information on the school website).

Yes

Please describe how:

As part of e safety and relationships education. Updates sent to head of school and well defined on website for parents.

Q70. "How confident are you on a scale of 1-10 that all staff can recognise peer on peer abuse (in all its forms)? 1= not at all confident"

9

Q71. All staff have an awareness of wider child exploitation issues such as modern slavery and drug running.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:

All staff have relevant information eg prevent to maintain their awareness. Also, linked to regular safeguarding training.

Q72. The school is meeting its obligations to protect children from online abuse (e.g. cyber-bullying, sexting).

Yes

Please describe how:

Linked to e safety programme and regular updates to parents.

Q73. There is an acceptable user policy in place for all staff, volunteers, parents and pupils.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:

Currently being updated by compliance manager in line with new data protection guidelines.

Q74. All staff, volunteers, pupils and parents are aware of the school's expectations with regard to the use of personal and school electronic devices including mobile phones and laptops.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Part of a safety policy and education for parents on website. Signs in front entrances.

Q75. Arrangements are in place to ensure the security of the school site and of individual school buildings.

Yes

Please give evidence to support your response or explain why you have answered No/In Part:
Regular audits and recent minor works to further secure procedures.

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Q76. Does your school currently deliver 'Healthy Relationships' education?

Yes

Page 13: Healthy Relationships

Q77. What does delivering 'Healthy Relationships' entail?

Part of school curriculum for all year groups. Links to school nurse for input with older children. Trust appointment of full time welfare officer to support families and individual children.

Q78. Who delivers 'Healthy Relationships'?

As above

Q79. What resources does your school use?

Welfare officer
School nurse team
Linked to PSHE curriculum for all
Health for Life by Noreen Wetton
Love and Sex Matters publication

Q80. Which year group(s) receive 'Healthy Relationships' education?

All year groups.

Page 14: PSHE

Q81. Do you deliver PSHE in your school?

Yes

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Q82. Who delivers PSHE?

All staff

Q83. Is 'Healthy Relationships' education part of your PSHE curriculum?

Yes

Page 16: PSHE and Healthy Relationships

Q84. Do your staff need additional training on how to deliver 'Healthy Relationships' education?

In part

Please give evidence to support your response or explain why you have answered No/In Part:
Consideration will be given for future top up training.

Q85. How does your school plan to deliver 'Relationships Education' from September 2019?

As above with consideration given to new curriculum guidance and available materials. Linked to top up training above.

Q86. Does your school deliver any of the following?

	Yes	No
SEAL	X	
Expect Respect		X
Thrive		X
PATHS		X
EH4MH	X	
TALK Toolkits		X

Page 17: Action Plan

Q87. Upload your action plan here

- File: Babcock Safeguarding Action Plan 2017.docx

